
REPORT NAME

Collection of Solid Waste Materials – Signing Memorandum of Agreement (MOA)

RECOMMENDATION

The Council approves the projected three-year commitment of \$133,078.51 for the Curbside Collection of Solid Waste Materials and signing the memorandum of understanding.

Options (if available):

N/A

IMPLICATIONS

Reason: Providing Curbside Solid Waste Collection services in residential areas of Nisku and New Sarepta. The current contract term is ending March 2024.

Authority: (MGA section/bylaw/policy number): Solid Waste Collection and Recycling Bylaw No. 6-21

Amount of funding required: \$133,078.51, (\$43,532.80 for year starting April 2024-25, \$44,356.18 for year 2025-26, and \$45,189.53 for year 2026-27)

Funding source: 2024 Waste Management Operational Budget.

BACKGROUND

Leduc County provides curbside waste & recycling collection services in the residential areas of Nisku and New Sarepta. The term of the current contract ends March 30, 2024.

Following the end of the contract term for the services, bids were invited via RFT 24-004 Collection of Solid Waste Materials between January 15, 2024, through February 02, 2024. A total of five (5) bids were received. A detailed evaluation criteria was established to objectively assess each proposal. The criteria included (but were not limited to) cost, compliance with specifications, and experience completing similar work in the past.

After a careful review of the bid submitted, Integrity Waste Solution Inc. (lowest bidder) was deemed the most advantageous to the County in terms of cost and overall value of the contract. Integrity Waste Solution Inc. submitted the lowest bid, amounting to \$133,078.51 (excluding GST) for the upcoming three (3) years, starting April 01, 2024. The expected annual cost for 2024 will be \$43,532.80, \$44,356.18 for 2025, and \$45,189.53 for 2026.

A pre-award meeting was conducted with the lowest bidder to ensure the proponent understood the scope of services, refine the terms, and ensure compliance with specifications, and alignment with the County's Solid Waste Collection and Recycling Bylaw No. 6-21.

The current budget allocation for the curbside collection program/services amounts to \$42,475 for 2024. The bid received from Integrity Waste Solution Inc. is slightly higher (\$1,057.80) than the allocated budget for 2024.

Submitted by: Shailesh Modak, Manager - Utilities

Reviewed by: Des Mryglod, Director – Engineering and Utilities

Date: 03/26/24



Recommendation to Council *Public*

The administration recommends proceeding with the signing of MOA with Integrity Waste Solution Inc. as per the bid submission.

ATTACHMENTS

1. Memorandum of Agreement (MOA) – Integrity Waste Solution Inc.