
REPORT NAME

Summer Villages and Leduc County Intermunicipal Development Plan (IDP) and Intermunicipal Collaboration Frameworks (ICF) Project Charter

RECOMMENDATION

That Council approve the project charter for the Summer Villages and Leduc County Intermunicipal Development Plan (IDP) and Intermunicipal Collaboration Frameworks (ICF) review and update.

Options (if available):

N/A

IMPLICATIONS

Reason: Leduc County collaborated with the summer villages of Itaska Beach, Sundance Beach and Golden Days to adopt an IDP and three ICF's in 2019. These documents are now due for review and update.

Authority: (MGA section/bylaw/policy number):

Section 631 of the *Municipal Government Act* (MGA) enacts that:

- (1) Subject to subsections (2) and (3), 2 or more councils of municipalities that have common boundaries and that are not members of a growth region as defined in section 708.01 must, by each passing a bylaw in accordance with this Part or in accordance with sections 12 and 692, adopt an intermunicipal development plan to include those areas of land lying within the boundaries of the municipalities as they consider necessary.
- (4) Municipalities that are required under subsection (1) to adopt an intermunicipal development plan must have an intermunicipal development plan providing for all of the matters referred to in subsection (8) in place by April 1, 2020.
- (8) An intermunicipal development plan
 - (a) must address
 - (i) the future land use within the area,
 - (ii) the manner of and the proposals for future development in the area,
 - (iii) the provision of transportation systems for the area, either generally or specifically,
 - (iv) the co-ordination of intermunicipal programs relating to the physical, social and economic development of the area,
 - (v) environmental matters within the area, either generally or specifically, and
 - (vi) any other matter related to the physical, social or economic development of the area that the councils consider necessary, and
 - (b) must include

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Date: 03/07/24

- (i) a procedure to be used to resolve or attempt to resolve any conflict between the municipalities that have adopted the plan,
- (ii) a procedure to be used, by one or more municipalities, to amend or repeal the plan, and
- (iii) provisions relating to the administration of the plan.

Section 708.28(1) of the MGA states that municipalities that have common boundaries must create a framework with each other by April 1, 2020 unless they are members of the same growth management board.

Section 708.32(1) of the MGA states that the municipalities that are parties to a framework must review the framework at least every 5 years after the framework is created, or within a shorter period as provided for in the framework.

Section 708.33(1) of the MGA states that in order to create a framework, the municipalities that are parties to the framework must each adopt a bylaw or resolution that contains the framework.

Section 191(2) of the MGA states an amendment or repeal must be made in the same way as the original bylaw and is subject to the same consents or conditions or advertising requirements that apply to the passing of the original bylaw, unless this or any other enactment provides otherwise.

Section 216.4(1) of the MGA states that a public hearing must be held, unless another enactment specifies otherwise, (a) before second reading of the bylaw and (2)(a) that Council must give notice of the public hearing in accordance with section 606.

Section 4.5.2 of the Summer Villages and Leduc County Intermunicipal Development Plan (IDP) states that in order to address changing economic and market trends, a major update of the IDP should occur every four years from the date of adoption of the IDP.

Section 4.b of the ICF states that the Intermunicipal Committee shall meet at least once every five years commencing no later than 2023 to review the terms and conditions of the agreement.

Section 9.0.0.11 of the Leduc County Municipal Development Plan states the County will prepare Intermunicipal Collaboration Frameworks and IDPs with neighbouring municipalities that are not members of the Edmonton Metropolitan Region in accordance with the *Municipal Government Act*.

Amount of funding required: \$0

Funding source: Internal resources and department operating budget for statutorily required advertising.

BACKGROUND

Leduc County collaborated with the summer villages of Itaska Beach, Sundance Beach and Golden Days to adopt an IDP and three ICF's in 2019. These documents are now due for review and update. The attached project charter details the proposed process to undertake the review and update.

The objectives of the IDP and ICF Review and update are to:

1. Review and adopt an updated IDP.
2. Repeal ICF's with each of the summer villages and approve updated versions by resolution.

No major changes are anticipated to the documents. If any issues are identified they will be addressed through the steering committee. It is anticipated that the main purpose of the ICF review is to repeal the existing bylaws and adopt the ICFs by resolutions of each Council. The project charter proposes that the steering committee be comprised of up to three members of each summer village Council, the CAO from each summer village, the project sponsor, the project manager, and the Leduc County Intermunicipal Liaison Committee (ILC). The current member of the Leduc County ILC are Councillors Kelly-Lynn Lewis, Larry Wanchuk, and Dal Viridi, with Mayor Tanni Doblanko as the alternate.

A preliminary review was conducted by Leduc County administration and determined the following work relevant to the plan area has been undertaken by the province, region and partner municipalities since the IDP and ICFs were adopted in 2019:

Provincial

Bill 25, the **Red Tape Reduction Implementation Act**, 2019 received royal assent December 5, 2019. This Bill was intended to streamline provisions that hampered administrative efficiencies for municipalities. The key revision affecting this project is that ICF's are no longer required to be adopted by bylaw, they can now be approved by resolution.

Regional

The EMRB **Regional Agriculture Master Plan (RAMP)** was approved on August 5, 2021. Most of the IDP area is within RAMP Policy Area 2: Agriculture Co-exists with Other Land Uses. Seven quarter sections of the IDP area are in RAMP Policy Area 1: Rural Agriculture (non-prime). The IDP already includes policies to preserve agricultural land by minimizing fragmentation and encouraging agricultural business. The IDP does not support confined feeding operations and encourages low impact agricultural practices to minimize negative impacts on the lake watershed.

Municipal

The **Leduc County Recreation and Parks Master Plan** was approved in 2023. This Master Plan includes three Parks, Trails and Open Spaces Potential Projects in the IDP area.

- ▶ Mission Beach Day Use Area Improvements
- ▶ Rundles Mission Trail Development
- ▶ Pigeon Lake Naturalization

A relevant policy to the IDP in the Master plan is Recommendation #P5: Promote Responsible Land Use and Stewardship. The County has a responsibility to be a steward of the land. This requires a careful balance between enabling recreational use and maintaining the ecological and environmental integrity of County-owned lands. It also means providing leadership and education to private landowners to ensure they have the necessary tools to promote and practice responsible land use and stewardship.

The **Leduc County Municipal Standards** (2023) document is intended to assist Leduc County, developers and their representatives and contractors in the design, preparation, and submission of plans and specifications for construction of municipal improvements and infrastructure. Section 4.1.6.c of the IDP discusses Area Structure Plan requirements and specifies that conceptual layout of internal roadways is based on the County's municipal standards. This general statement does not require any updates.

The Leduc County **North Pigeon Lake Area Structure Plan** (NPLASP) was adopted by Council on October 5, 2010 and amended on May 3, 2011. The summer villages IDP states that "Given the more recent and higher-level planning where there is misalignment between these plans, the North Pigeon Lake ASP shall be amended to reflect the aspirations of this plan." The NPLASP has not been amended yet, but it is on the list of Leduc County Planning projects when resources are available.

CONCLUSION

No major issues have been identified with the existing Intermunicipal Development Plan or any of the three Intermunicipal Collaboration Frameworks. The CAO of the summer village of Itaska Beach and Sundance Beach has already endorsed the project charter and both Councils approved it. The summer village of Golden Days CAO has endorsed the project charter and is presenting it to the Golden Days Council in March. It is expected that the process to review and update the documents will be completed by the end of 2024.

ATTACHMENTS

1. Project Charter