
REPORT NAME

2024 year-end information update – transfers to reserves

RECOMMENDATION

That Council approve the following 2024 year-end financial transactions:

- 1) Transfer of \$1,400,000 to operating special purpose multi-year/future year projects reserve,
- 2) Transfer of \$800,000 to operating stabilization and contingency reserve,
- 3) Transfer of \$3,000,000 to capital asset lifecycle management – building management reserve,
- 4) Transfer of \$500,000 to capital asset lifecycle management – fleet management reserve,
- 5) Transfer of \$1,000,000 to capital asset lifecycle management – machinery and equipment management reserve,
- 6) Transfer of \$165,000 to capital asset lifecycle management – transit management reserve, and
- 7) Any additional surplus dollars, above approximately \$60,000, identified during the year-end process be transferred to the operating stabilization and contingency reserve.

BACKGROUND

As part of the annual year-end process, administration brings forward a recommendation to transfer surplus dollars to reserves. \$6.87 million is available for transfer to reserves due to:

- Higher than anticipated interest earned on investments,
- Additional revenues from fire recoveries across the County,
- Increased permit revenue resulting from growth in some urban areas,
- Savings in the gravel program, fuel, contract grader and operational savings.

Quarter 4 reporting will be presented to Council on April 1, which will provide detailed variance explanations.

Based on administration's analysis, it is recommended that the following transfers be completed:

- \$1,400,000 to operating special purpose multi-year/future year projects reserve for the future gravel pit development.
- \$800,000 to operating stabilization and contingency reserve to replenish the reserve to a balance of just over \$8.0 million.
- \$3,000,000 to the building management reserve for future building revitalization projects such as window and elevator replacements that are anticipated in the upcoming years.
- \$500,000 to the fleet management reserve for future fleet replacements.
- \$1,000,000 to the machinery and equipment management reserve for future large equipment replacements.
- \$165,000 to the transit management reserve for future Leduc Transit bus replacements.



Recommendation to Council *Public*

- Remaining surplus identified through the completion of the year-end process will be contributed to the operating stabilization and contingency reserve.

ATTACHMENTS

None