
REPORT NAME

DS-03 Subdivision Administration Approvals

RECOMMENDATION

That Council approve policy DS-03 Subdivision Administration Approvals.

Options (if available):

That Council approve policy DS-03 Subdivision Administration Approvals, as amended.

IMPLICATIONS

Reason: The policy aims to clarify the circumstances in which administration are authorized to approve subdivision applications on behalf of the Leduc County Subdivision Authority.

Authority: *Municipal Government Act*, sections 623, 654, 655, 656, 657

Subdivision Authority Bylaw 24-08

Amount of funding required: Not applicable.

Funding source: Not applicable.

BACKGROUND

DS-03 Subdivision Administration Approvals Policy was created to streamline the subdivision application process by allowing administration to make decisions for:

- Physical severance
- Lot line adjustment
- Subdivisions that are in alignment with an approved statutory plan

The draft policy was reviewed at the Municipal Policy Review Committee on Feb. 27, 2025 and recommended to be forwarded to Council for approval.

ATTACHMENTS

1. DS-03 Subdivision Administration Approvals Policy