

# **PARKS AND MUNICIPAL LANDS**

## **Bylaw No. 01-25**

### **LEDUC COUNTY**

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**A BYLAW OF LEDUC COUNTY, IN THE PROVINCE OF ALBERTA, TO PROVIDE FOR THE CONTROL AND OPERATION OF MUNICIPAL LANDS, INCLUDING RESERVES, PARKS, CAMPGROUNDS AND TRAILS UNDER THE JURISDICTION OF LEDUC COUNTY.**

#### **WHEREAS**

The provisions of the *Municipal Government Act*, Chapter M-26, RSA 2000, as amended, grants authority to Council to pass bylaws respecting people, activities, and things in, on or near a public place or place that is open to the public; and

the Council of Leduc County has chosen to establish rules and regulations for the control, operation, and enforcement of its Municipal Lands, Parks, trails, campgrounds, and Reserves.

#### **NOW THEREFORE**

The Council of Leduc County, in the Province of Alberta, duly assembled, enacts as follows:

### **PART 1 – TITLE AND DEFINITIONS**

#### **Section 1 – SHORT TITLE**

1.1 This bylaw may be referred to as the “Parks and Municipal Lands Bylaw”.

#### **Section 2 - DEFINITIONS**

2.1 “Camping Accommodation Unit” means:

- a) a tent;
- b) a trailer;
- c) a tent trailer;
- d) a motor home;
- e) a van;
- f) a truck camper;
- g) used by a person as a shelter while camping.

2.2 “Camping Permit” means a permit issued by the County for camping overnight on a Campsite within a campground.

2.3 “Campsite” means a single campsite in a campground designated as an individual campsite or a group campsite by the County.

2.4 “Cannabis” means cannabis as defined in the Gaming, Liquor & Cannabis Act.

2.5 “Council” means the Council of Leduc County.

2.6 “County” means Leduc County.

2.7 “County Manager” means the Chief Administrative Officer for the County, or his or her designate.

2.8 “Fire Ban” means a general fire prohibition as declared by Leduc County.

2.9 “Firearm” means any device that propels a projectile by means of explosion, spring, air, gas, string, wire or elastic material or any combination of those things.

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- 2.10 “Highway” means a highway as defined in the Traffic Safety Act.
- 2.11 “Litter” means any solid or liquid material or product or combination of solid or liquid materials or products including, but not limited to:
- a) any rubbish, refuse, garbage, paper, package, container, bottle, can, manure, or sewage or the whole or part of an animal carcass; or
  - b) the whole or part of any article, raw or unprocessed material, motor vehicle or other machinery, that is disposed of; or
  - c) any dirt, gravel, rock, sand, rubble, or clean fill.
- 2.12 “Liquor” means liquor as defined in the Gaming, Liquor & Cannabis Act.
- 2.13 “Motor Vehicle” means a motor vehicle as defined in the Traffic Safety Act.
- 2.14 “Municipal Land” means a parcel or part of a parcel of land owned by the County that is open to public use, including a Park, campground, Reserve, and trail.
- 2.15 “Municipal Tag” means a tag or similar document issued by the County pursuant to the Municipal Government Act that alleges a bylaw offence and provides a person with the opportunity to pay an amount to the County in lieu of prosecution of the offence.
- 2.16 “Off Highway Vehicle” means a vehicle not meant for use on highways as defined in the Traffic Safety Act.
- 2.17 “Officer” means:
- a) An officer of the Royal Canadian Mounted Police;
  - b) A Leduc County Community Peace Officer;
  - c) The County Manager of Leduc County or any person designated by the County Manager to carry out a duty in accordance with this Bylaw;
  - d) Park Officers as designated by the County Manager.
- 2.18 “Park” includes:
- a) any outdoor land that is owned, leased, or controlled by the County and that is open to the public, including sports fields, playgrounds, beaches, and lands used for recreation. Parks include all natural and human-made landscaping, facilities, and Structures located on any such lands, but does not include Reserves or campgrounds.
  - b) any land designated by Council as a park or recreational area; and
  - c) any land developed or designated by the County as trail system, including both urban and rural trails but does not include sidewalks, or undeveloped pathways within campgrounds or Reserves.
- 2.19 “Projectile” means any physical article capable of being launched or propelled including but not limited to fireworks, explosives of any type, air soft guns, rockets, golf balls and arrows.
- 2.20 “Reserve” means lands designated as an Environmental Reserve (ER), a Municipal Reserve (MR), a School Reserve (SR), a Municipal and School Reserve (MSR), Conservation Reserve (CR), and a Public Utility Lot (PUL) as defined in the Municipal Government Act, as well as any trail or pathway located on any such lands.
- 2.21 “Roadway” means a roadway as defined in the Traffic Safety Act.

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- 2.22 “Stormwater Management Facility” means an area designated to store excess storm water runoff flow within a drainage system and includes wetlands, constructed wetlands, storm water wetlands, wet or dry ponds, overland drainage systems and bioswales located within utility right of ways, public utility lots and reserves.
- 2.23 “Structures” means any human-made building or feature, including but not limited to any buildings, facilities, benches, fences, gates, signs, receptacles, but not including seasonal docks or piers.
- 2.24 “Toxic Substance” means a substance is toxic if it is entering or may enter the environment in a quantity or concentration or under conditions that
- a) have or may have an immediate or long-term harmful effect on the environment or its biological diversity;
  - b) constitute or may constitute a danger to the environment on which life depends; or
  - c) constitute or may constitute a danger in Canada to human life or health.
- 2.25 “Vegetation” includes all trees, shrubs, plants, flowers and grass and all ground cover, whether it is wild or naturally occurring, or has been planted.
- 2.25 “Violation Ticket” means a ticket issued pursuant to Part 2 or Part 3 of the Provincial Offenses Procedure Act.

**PART 2 – MUNICIPAL LANDS**

**Section 3 - APPLICATION**

- 3.1 Part 2 of this Bylaw shall apply to all Municipal Lands in the County, unless otherwise stated by a provision of this Bylaw.

**Section 4 - CONDUCT**

- 4.1 No person shall enter or remain on any Municipal Lands or portion of Municipal Lands where restricted or prohibited from doing so by the County under this Bylaw or otherwise.
- 4.2 No person shall hunt or trap any animal on Municipal Lands.
- 4.3 Section 4.2 does not apply to County employees who are acting at the direction of the County.
- 4.4 No person shall act contrary to or undertake any action that is prohibited by a County sign posted on Municipal Lands restricting or prohibiting any act or action.

**Section 5 - DEPOSITING LITTER AND SUBSTANCES**

- 5.1 No person shall deposit Litter on Municipal Lands except in a receptacle provided for that purpose by the County.
- 5.2 No person shall bring commercial or residential Litter onto Municipal Lands for disposal, including in a County provided receptacle.

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- 5.3 On Municipal Lands where Litter receptacles are not provided, Litter shall be carried out of the area for disposal in a proper receptacle.
- 5.4 No person shall discharge or deposit any toxic substances, on Municipal Lands.

**Section 6 - ALTERATIONS TO LAND**

- 6.1 No person shall:
- a) dig in the earth, landscape or remove any dirt, gravel, rocks, vegetation, or natural feature from Municipal Land;
  - b) store equipment or materials on any Municipal Lands;
  - c) construct, place, remove, damage, or alter any Structure on Municipal Lands:
    - i. when it is discovered that a Structure has been erected on Municipal Lands, the County may remove the Structure and dispose of it pursuant to section 610 of the Municipal Government Act.
    - ii. the owner of the Structure shall be liable for the costs of removing the Structure and other related costs.
  - d) cut, remove, damage, deface, or alter any vegetation, landscaping, or amenities on Municipal Lands; or
  - e) allow any livestock to graze on Municipal Lands;

**Section 7 - SIGNS**

- 7.1 No person shall display, place, or post any signs, notices, bulletins or advertisements on Municipal Lands, including to any Structure, tree, or existing sign, except as where approved by the County.
- 7.2 No person shall remove, deface, damage or destroy any sign board, sign or notice posted or placed on Municipal Lands, unless required by this Bylaw or directed to do so by the County.

**Section 8 - WATER**

- 8.1 A person shall not wade, swim, dive, boat, fish, skate or carry on any other recreational activity on or in a waterbody over which the County has jurisdiction, including waterbodies in Municipal Lands or Stormwater Management Facility, or where signs are posted prohibiting persons from doing so.

**Section 9 - VEHICLES**

- 9.1 A person shall only operate a Motor Vehicle on a designated Roadway within or on Municipal Lands.
- 9.2 Notwithstanding section 9.1, no person shall operate an Off Highway Vehicle within or on Municipal Lands, except as provided for in Part 5 of this Bylaw.
- 9.3 Section 9.2 does not apply to bicycles or electronic bicycles.

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- 9.4 Motor Vehicles, boats, trailers or Camping Accommodation Units shall be parked in designated parking areas, except where otherwise provided for in this Bylaw.

**Section 10 – LIQUOR AND CANNABIS**

- 10.1 No person shall possess containers of or consume Liquor or Cannabis on any portion of Municipal Lands unless the County has designated a Park, beach, campground, Reserve, or part thereof, as permitting Liquor or Cannabis use.
- 10.2 A person consuming Cannabis on Municipal Lands in accordance with section 10.1 shall not cause or allow an odour from the Cannabis to disrupt the enjoyment of other persons on the Municipal Lands.
- 10.3 When an Officer encounters a person committing an offense under section 10, the Officer may direct the person to dispose of the Liquor or Cannabis.

**Section 11 - DANGEROUS OBJECTS**

- 11.1 No person, while on Municipal Lands, shall:
- a) cast, throw, discharge, ignite, fire or otherwise launch any explosive Projectile; or
  - b) operate any radio or remote controlled vehicle or airborne object; or
  - c) propel a golf ball; or
  - d) possess any object capable of firing or launching a Projectile, including a Firearm in a manner that threatens public safety.
- 11.2 No person shall discharge a Firearm on Municipal Lands.

**Section 12 - FIRES**

- 12.1 No person shall set, light or maintain a fire in or on Municipal Lands except in a fireplace, pit or other facility designed for that purpose.
- 12.2 No person shall leave a fire unattended or allow it to spread outside of the fireplace, pit, or other facility.
- 12.3 No person shall deposit or dispose of hot coals, ashes, ambers or any other burning or smoldering material in a place other than a stove, fire pit or other place provided for that purpose by the County.
- 12.4 A person shall extinguish all fires, hot coals, or smoldering materials before leaving them unattended.
- 12.5 Where the County Manager is of the opinion that a fire hazard exists in the County, they may, by postings signs or giving notice, prohibit the setting, lighting or maintaining of fires on all or a portion of Municipal Lands.
- 12.6 Where the County Manager has prohibited the setting, lighting, or maintaining of fires under section 12.5, no person shall set, light, or maintain a fire, including in a fireplace, pit, or other facility, in

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contrary to the prohibition.

- 12.7 Other than wood provided for the purpose of burning, no person may use any vegetation, including dead vegetation, for fuel in a fire.

**Section 13 - BUSINESS OPERATIONS**

- 13.1 No person shall sell or offer for sale any article of food, drink, wood, merchandise, or other items to carry on a business on Municipal Lands unless that person has received permission from the County Manager for that purpose.

**PART 3 – PARKS**

**Section 14 – ANIMALS IN PARKS**

- 14.1 In this section, animal does not include a dog as defined in the County's Dog Control Bylaw No. 01-24, as amended.
- 14.2 Dogs on Municipal Lands and within the County generally are regulated in accordance with the County's Dog Control Bylaw No. 01-24, as amended.
- 14.3 No owner or person having the custody or control of an animal shall bring the animal into a Park.
- 14.4 An Officer may capture an animal running at large in a Park.

**Section 15 - PARK ACCESS AND CLOSURES**

- 15.1 No person shall enter into or remain in a Park outside of the hours of operation for the Park, except as provided for in section 15.5.
- 15.2 Unless otherwise indicated by signage in a Park, the hours of operation for a Park within the County are from 6:00 a.m. to 11:00 p.m.
- 15.3 The County Manager may temporarily close a Park or any part thereof to public use and post signage indicating that the Park is closed.
- 15.4 The County may establish and maintain a system for issuing day-use parking or access permits for Parks.
- 15.5 Where a permit system has been established by the County under section 15.4, no person shall park in or access a Park without a valid permit.
- 15.6 No person shall enter into or remain in a Park or part thereof that is closed, except
- a) at a function or event approved by the County Manager; and
  - b) where using a Highway, sidewalk, or paved or gravel trail running through a Park.

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**PART 4 – CAMPGROUNDS**

**Section 16 - CAMPING**

- 16.1 Any person who enters a designated campground shall comply with:
- a) the rules of the particular campground, which shall be posted at each campground or on the County's website; and
  - b) the instructions, prohibitions and directions prescribed by all signs or notices posted by the County or a designated agent of the County within the campground.
- 16.2 No person shall camp overnight in a campground:
- a) except in a Campsite; and
  - b) unless they have a valid Camping Permit.
- 16.3 No person shall camp in a designated group campsite area unless they have obtained a Camping Permit from the County for that group campsite.
- 16.4 Unless otherwise specified pursuant to section 17.1, the possession and consumption of Liquor or Cannabis within a campground shall be confined to a person's Campsite for which they have a valid Camping Permit.
- 16.5 No person shall cause a disturbance that interferes with another person's peace and enjoyment of a campground.

**Section 17 – CAMPING PERMITS**

- 17.1 The County may establish and maintain a system for issuing Camping Permits, including:
- a) for individual or group Campsites;
  - b) the manner in which a person may obtain a Camping Permit;
  - c) a priority or reservation system for the issuance of Camping Permits; and
  - d) the requirement for a visitor to a Campsite to obtain a guest permit.
- 17.2 No person shall alter a Camping Permit.
- 17.3 No person shall transfer a Camping Permit to another person.
- 17.4 Any person camping on a Campsite under a Camping Permit shall keep it available for inspection at any time or shall produce it for inspection on the request of an Officer.
- 17.5 At the time of issue of a Camping Permit for a group Campsite, the County Manager may make the permit subject to any conditions the County Manager considers appropriate, including but not limited to:
- a) The number of Motor Vehicles authorized to be parked the Campsite;
  - b) The number of persons authorized to camp on the Campsite; and
  - c) The number of Camping Accommodation Units authorized to be on the Campsite.

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- 17.6 A Camping Permit may be cancelled by the County if the Campsite for which the Permit was issued is unoccupied for a period of 12 consecutive hours following the starting date and time that the Permit is valid for.
- 17.7 An Officer may cancel a Camping Permit if anyone camping under the Camping Permit contravenes this Bylaw and direct anyone camping under the Camping Permit to vacate the campground within one hour of being directed.
- 17.8 On the expiry or cancellation of a camping permit, all persons camping under a Camping Permit shall ensure that the Campsite is vacated and that all Camping Accommodation Units, Litter, and other property belonging to them is removed.

**PART 5 – RESERVES**

**Section 18 – RESERVES**

- 18.1 All users and occupiers of Reserves shall do so at their own risk, as the County does not regularly maintain, inspect, or patrol Reserves, including any undeveloped trails or pathways on Reserves.
- 18.2 The use of Off Highway Vehicles is permitted on Reserves, unless signs prohibiting the use of Off Highway Vehicles have been posted on the Reserve.
- 18.3 No person shall interfere with or alter the natural state or intended purpose of a Reserve.
- 18.4 No person shall camp on a Reserve.

**PART 6 – COUNTY AUTHORITY AND ENFORCEMENT**

**Section 19 - AUTHORITY OF THE COUNTY**

- 19.1 The employees, servants and agents of the County, while acting in the course of their employment or duty, are exempt from the provisions of this Bylaw.
- 19.2 The County Manager may ban a person from entering, or being in a Park or Campground, for a specified period of time.
- 19.3 The County Manager, upon receiving a written request, may give written authorization to a person for an exemption to a requirement of this Bylaw, subject to any conditions the County Manager determines are necessary, for such period of time that the County Manager determines is required.
- 19.4 Where the County Manager gives written authorization under section 20.3 of this Bylaw, a person must have that written authorization available for inspection while carrying out the activity or use of the Municipal Land authorized by the County Manager for inspection by an Officer.



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**Section 20 - ENFORCEMENT AND PENALTIES**

- 20.1 An Officer may:
- a) Order the repair, alteration, improvement, evacuation or removal of or addition to any unauthorized structure or work on Municipal Lands;
  - b) Order any person on Municipal Lands to cease or refrain from any action, omission or conduct that in the opinion of the Officer is an offence, dangerous to life, property, or the environment or detrimental to the use and enjoyment of the Municipal Lands by other persons;
  - c) Require any person on Municipal Lands who the Officer has reasonable grounds to believe has committed an Offence under this Bylaw to produce their identification to the Officer.
  - d) Remove from Municipal Lands any person who has committed an Offence under this Bylaw or is failing to comply with a provision of this Bylaw.
  - e) Refuse to admit entry of any person to Municipal Lands.
- 20.2 If a Motor Vehicle, Off Highway Vehicle, boat, Camping Accommodation Unit, or trailer is involved in a contravention of this Bylaw, the owner, operator, or person that has custody or control of that Motor Vehicle, Off Highway Vehicle, Aircraft, boat, Camping Accommodation Unit, or trailer is guilty of an offense.
- 20.3 No person shall fail or refuse to comply with a lawful order or request of an Officer.
- 20.4 No person shall willfully obstruct or hinder an Officer in the execution of their duties.
- 20.5 No person who has been removed from Municipal Lands pursuant to this Bylaw shall, within the following 72-hour period, enter or attempt to enter those Municipal Lands.
- 20.6 A Person who contravenes or fails to comply with any provision of this Bylaw is guilty of an offence and is liable to a fine in an amount not less than that established in this Part and not exceeding \$10,000.00.
- 20.7 Without restricting the generality of section 23.1, the fine amounts established for use on Municipal Tags and Violation Tickets if a voluntary payment option is offered are as set out in Schedule "A".
- 20.8 An Officer is hereby authorized and empowered to issue a Municipal Tag to any person, who the Officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw.
- 20.9 The Municipal Tag shall be in the form approved by the County Manager and shall contain any other information as may be required by the County Manager.
- 20.10 Where a Municipal Tag is issued pursuant to the Bylaw, the person to whom the Municipal Tag is issued may, in lieu of being prosecuted for the offence, pay to the County the specified penalty in lieu of prosecution as indicated on the Municipal Tag.
- 20.11 In those cases where a Municipal Tag has been issued and if the specified penalty in lieu of prosecution on the Municipal Tag has not been paid within the prescribed time, then an Officer may issue a Violation Ticket pursuant to Part 2 or Part 3 of the Provincial Offences Procedure Act.

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20.12 Notwithstanding section 21.8 of this Bylaw, an Officer is hereby authorized and empowered to immediately issue a Violation Ticket to any person who the Officer has reasonable grounds to believe has contravened any provision of this bylaw.

**Section 21 - SEVERABILITY**

21.1 Each provision of this Bylaw is independent of all other provisions. If any such provision is declared invalid by a court of competent jurisdiction, all other provisions of this Bylaw will remain valid and enforceable.

21.2 Schedule "A" attached hereto shall form part of this Bylaw.

**Section 22 - EFFECTIVE DATE**

22.1 This Bylaw repeals Bylaw No. 28-19 and all amendments.

22.2 This Bylaw shall come into force and effect upon receiving third and final reading.

Read a first time this \_\_\_\_ day of \_\_\_\_\_, 2025.

Read a second time this \_\_\_\_ day of \_\_\_\_\_, 2025.

Read a third time and final time this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
County Manager

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**SCHEDULE "A"**

<b>Section</b>	<b>Offense</b>	<b>Penalty</b>
4.1	Enter/remain in a park where access restricted	\$100
4.2	Hunt or trap an animal	\$250
4.4	Acting contrary to a posted sign	\$250
5.1 to 5.3	Improper disposal of waste matter under section 5	\$100
5.4	Depositing toxic substances	\$500
6.1(a)	Disturbing/removing materials from Municipal Land	\$500
6.1(b)	Store equipment or materials on Municipal Land	\$250
6.1(c)	Construct, place, remove, or damage Structure on Municipal Land	\$500
6.1(d)	Damaging/removing vegetation	\$250
6.1(e)	Allow livestock to graze	\$250
7.1	Display, post, etc. unauthorized signage, advertisements, etc.	\$100
7.2	Removal, defacing, or damage of signs	\$250
8.1	Restricted use of a waterbody or Stormwater Facility	\$100
9.1	Operating a Motor Vehicle on Municipal Lands	\$250
9.2	Operating an Off Highway Vehicle on Municipal Lands	\$250
9.3	Parking vehicle in non-designated area	\$100
10.1	Possessing open containers or consuming Liquor or Cannabis	\$250
10.2	Disruptive odour from Cannabis	\$100
11.1(a)	Launching of an explosive projectile	\$250
11.1(b)	Operating a radio/remote controlled airborne object	\$100
11.1(c)	Propelling a golf ball	\$100
11.1(d)	Possessing an object that can fire/launch a projectile	\$100
11.2	Discharging a Firearm	\$250
12.1	Unauthorized starting of fires on Municipal Lands	\$250
12.2	Leaving fire unattended	\$100
12.4	Not extinguishing fire before leaving	\$250
12.5	Starting fires when prohibited	\$250
12.6	Starting fire with dead vegetation	\$100
13.1	Conducting business operations	\$250
14.3	Bringing an animal into a Park	\$100
15.1	Remaining in Park after hours	\$100
15.5	Parking or accessing Park without permit	\$100
15.6	Enter or remain in park where closed	\$100
16.1	Failure to comply with campground rules, instructions, etc.	\$100
16.2	Unauthorized camping	\$100
16.3	Unauthorized group camping	\$250
16.4	Possession, consumption of Liquor or Cannabis outside Campsite	\$250
16.5	Disturbing the peace	\$250

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**SCHEDULE "A" (con't)**

Section	Offense	Penalty
17.2	Altering a permit	\$100
17.3	Transferring a permit	\$100
17.4	Failure to produce permit for inspection	\$100
17.8	Failure to leave campground, Litter, property	\$250
18.2	Use of Off Highway Vehicles where prohibited	\$250
18.3	Interference with Reserve	\$250
18.4	Camping on a Reserve	\$100
19.4	Failure to produce written authorization	\$250
20.1 and 20.3	Failure to obey order or direction of Officer	\$500
20.4	Obstruction of an Officer	\$500
20.5	Entering Municipal Lands where prohibited	\$250
	All other sections not listed above	\$250

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