



Finance

2025 Operational Plan



1: Department services

1.1: Our mission

The Finance department manages public funds by leading the organization through financially sound, accountable, and transparent processes.

1.2: Service areas

Financial and accounting services

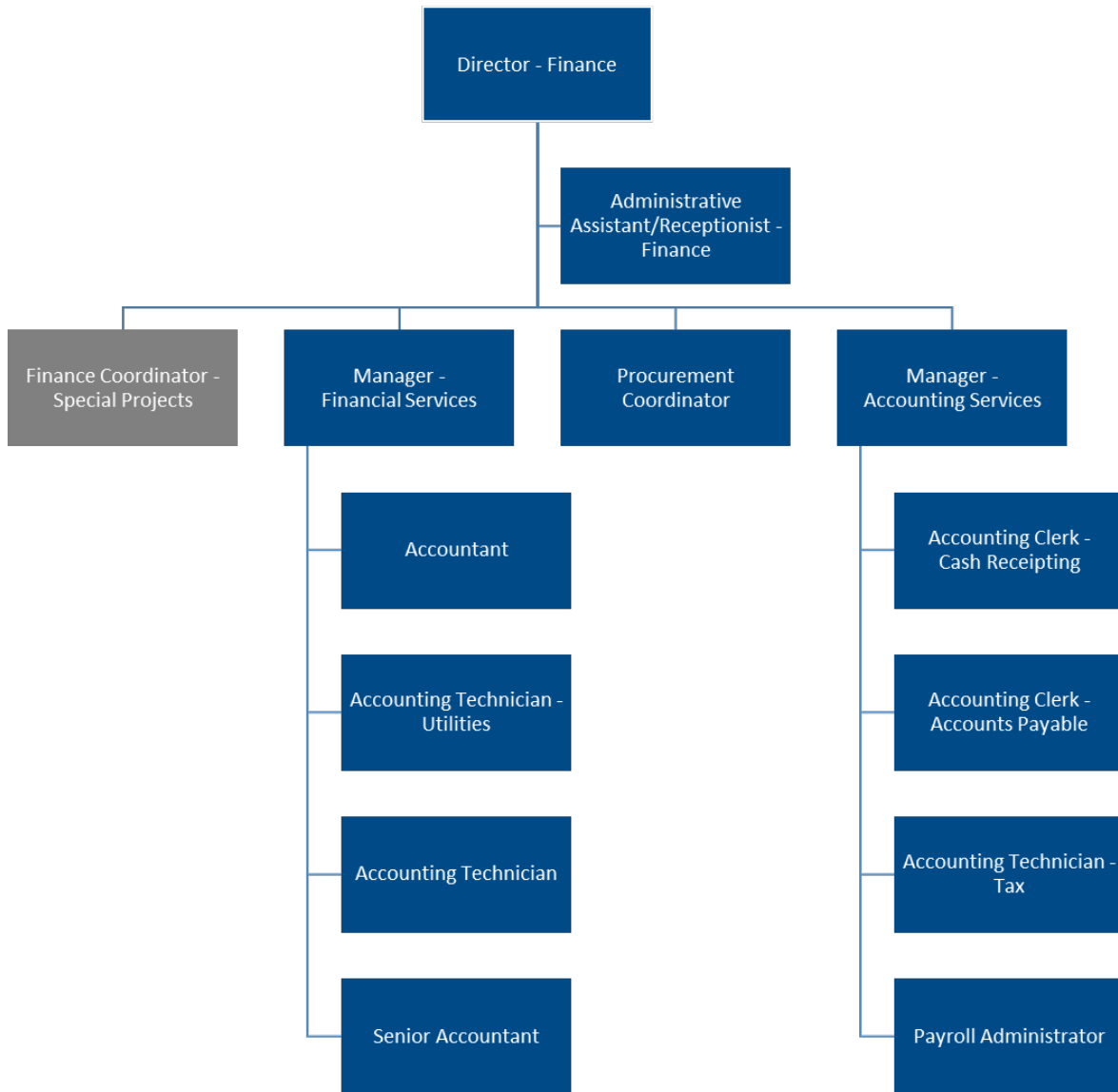
- Adheres to regulatory compliance and oversees internal controls to safeguard assets and mitigate risks to the organization.
- Leads financial reporting, investment management and budgeting processes to ensure fiscal responsibility that aids in the achievement of strategic objectives and allows for long-term stability.
- Ensures responsive policies that align with Council's strategic priorities.
- Endeavors to deliver accurate, reliable and timely information with respect and integrity to all residents and stakeholders.
- Coordinates the development, preparation, distribution, maintenance and reporting of operating and capital budgets as well as grant submissions.
- Oversees cash handling and processing operations for taxation, accounts payable, accounts receivable, utilities and debt collection.
- Provides leadership, direction, and support on procurement legislation standards, processes and performance to the County.
- Provides support to departments within the organization to enhance reporting, decision-making and service delivery.
- Provides transparent customer service with compassion, respect and accountability that is fair and equitable.
- Provides accurate and timely compensation in a confidential manner while supporting the organization through education and awareness.

Administrative services

- Oversight of centralized purchasing process relating to corporate stationery, postage, coffee services and external audit services.



1.3: Organizational chart



2: Department goals

Goal 1	Ongoing commitment to review financial practices through financially sound, accountable, and transparent processes.
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3: Action plan

Goal 1

Ongoing commitment to review financial practices through financially sound, accountable, and transparent processes.

Strategy 1.1

Continue to enhance long-range financial planning models and review policies as required.

Actions	Target dates	Deliverables and/or key performance indicators
Review the Investments policy.	Q1 2025	Policy approved by Council.