

**Policy statement**

Leduc County provides snow clearing services on private driveways, as requested by county residents, in accordance with the established county priorities.

**Definitions**

*Agreement* means a legally binding understanding between two or more parties concerning their rights, obligations, and responsibilities.

*County’s priorities* means the priorities for snow plowing as set out in PG-03 Snow Clearing County Roads.

*Emergency Access Required* means emergency response vehicle, being police, fire, or ambulance, cannot safely and quickly get to an emergency call and clearing is required.

*Private driveway* means the main driveway to the primary permanent residence.

*Resident* means the person(s) who reside(s) on the property.

**Policy authority**

*Bylaw implications:*

- Leduc County Fees and Charges bylaw

*Policy implications:*

- PG-03 Snow Clearing County Roads

**Policy standards**

1. Residents shall enter into a private driveway snow clearing agreement with the county. The snow clearing service is limited to the primary driveways of the residence, and that no snow clearing will be undertaken to granaries, haystacks, or other non-residential accesses.
2. The county shall clear snow for a resident’s private driveway(s) up to three times a season free of charge, with all additional snow clearing services resulting in a time-of-service charge. This charge will be as per the current version of the Leduc County Fees and Charges bylaw.
3. All driveways must be freely accessible to be eligible for driveway clearing services. Gates must be left open and will not be opened or closed by county staff. The county shall have the right to refuse to provide snow plowing for any private driveway that will be hazardous or extremely difficult to perform the work.
4. Snow clearing of roads shall be the highest priority, snow clearing of private driveways shall occur after roads are deemed in generally acceptable condition.
5. Snow clearing of private driveways shall be provided at no charge for:
  - situations where emergency access is required, by first responders request,
  - funerals,
  - community centres,
  - churches,

<i>Approval date</i>	<i>Choose department</i>	<i>Motion number</i>	<i>Choose department</i>	<i>Page 1 of 2</i>
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- cemeteries, and
- the Ministik Lake staging area public parking lot.

**Policy responsibilities**

*Council responsibilities:*

- Council will,
- Approve the Snow Clearing Private Driveways policy.

*Administration responsibilities:*

- Director - Road Operations, Fleet, and Agricultural Services will,
- Maintain, update and adhere to this policy.
  - Ensure the appropriate resources are available to meet service levels.

**Monitoring and updating**

- This policy will be posted on Leduc County’s website.
- This policy will be reviewed at least once every four years.